HARTFORD SEMINARY
Islamic Chaplaincy Field Education Program
Checklist

Student Name:___________________________________________________________

Supervisor Name:________________________________________________________

Institution Name:______________________________________________________

ACTION:_________________________________ DATE:_____________________

1. Register for Field Ed GC 580 __________ __________

2. Submit Learning Agreement __________ __________

3. Mid-term Supervisor Evaluation Form __________ __________

4. Mid-term Student Self Evaluation Form __________ __________

5. Location visit by H.S. supervisor __________ __________
   (Or phone call if visit is impossible)

6. Final Supervisor Evaluation Letter __________ __________

7. Final Student Self Evaluation Form __________ __________

8. Student participation in ICP retreat __________ __________

9. Demonstrated competency in Qur'an recitation __________ __________

10. Grade Submitted to Registrar __________ Date: __________
    (From Sept. 2008 field education grades will be pass or fail)

NOTICE: The field education requirement is not complete until all actions have
been successfully performed and/or documents received by the Hartford Seminary
supervisor.

Document updated October 22, 2009