

Phone 860.509.9511 email: registrar@hartfordinternational.edu

ADVISOR CHANGE FORM

To change your advisor, please take the following steps:

- First, speak to your current advisor to seek their support to change to another faculty member.
- Second, if you have a preferred new advisor, contact that person to seek support for changing to them.
- Third, submit your completed form to the Dean's office. The Dean must approve all faculty advisor changes.

Student Name		
Program:		
Current Advisor		Date
I support this advisor change:	(Signature)	Date:
Proposed Advisor		
I support this advisor change:	(Signature)	Date:
Academic Dean		D .
I support this advisor change:	 (Signature)	Date:

Once the change in advisor has been approved by the Dean and the form has been received by the Registrar, you will receive a written confirmation that the change has been made.