



## **GENERAL PRINCIPLES OF HARTFORD SEMINARY'S NEED-BASED FINANCIAL AID GRANT PROGRAM FOR DEGREE PROGRAMS**

*General Principles:*

1. The majority of Hartford Seminary's financial aid funds will be distributed as equitably as possible on the basis of need. Some funding is also available to reward outstanding academic merit. See the Merit Scholarship section for details.
2. Only matriculated Degree Program students (M.A., Coop M.Div. and D.Min.) and Islamic Chaplaincy Program students are eligible for financial aid. Special Students, Ph.D. students, Graduate Certificate Program students, and Auditors are not eligible for financial aid.
3. The amount given for need-based grants will not exceed 60% of the total tuition cost incurred by the student for the academic year to which the application applies. The aid that is given will be pro-rated over the academic year, according to the student's credit load.
4. Financial aid given by Hartford Seminary can only be applied to tuition costs incurred at Hartford Seminary.
5. In order to maintain eligibility for financial aid, students must maintain better than a "B-" average and be current in all other costs/bills associated with their studies at Hartford Seminary which are not covered by financial aid.
6. A student with exceptional circumstances regarding satisfactory performance and timely payment of bills may petition the Financial Aid Committee for alternate consideration. The Financial Aid Committee must be confident of a guarantee of improved performance and payment of outstanding debts to the Seminary, or the student will not be eligible for future aid.
7. Eligible students (typically, U.S. citizens) applying for need-based grants must complete the Free Application for Federal Student Aid (FAFSA) available at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). The Hartford Seminary school code is G01387.
8. Students who are not eligible (typically, international students) to complete a FAFSA must submit alternative documentation that outlines their income for the past 12 to 18 months—e.g., a tax return from another country, W-2 forms, bank statement, etc.
9. The deadline for financial aid applications and requests is:
  - February 15** - Merit Applicants, including those applying for need-based aid
  - April 1**- Master of Arts, Cooperative Master of Divinity and Graduate Certificate in Islamic Chaplaincy Students (New and Continuing)
  - June 1** – Doctor of Ministry Students (New and Continuing)
  - After June 1** – All funds awarded on an as available basis

***Remove this sheet and keep it for your records***