



**J-1 RESEARCH SCHOLAR APPLICATION**

Date: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Gender: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Country: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Seminary Contact: \_\_\_\_\_

Will a J-2 dependent accompany you to the U.S.? \_\_\_\_\_

If so, please list the number of J-2 dependents: \_\_\_\_\_

List each dependent's name, relationship to you, and email address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Guarantee of Financial Support: (provide financial support documentation with current date with application; acceptable documentation is a current official bank statement on bank letterhead noting funds in U.S. currency, or official scholarship letter on applicable letterhead, stating the amount awarded to you for the duration of your time here. Please be sure that the financial support covers all expenses (Hartford Seminary fee, living expenses, and health insurance). Please be sure the funding amount covers the living expenses of all J-2 dependents if applicable): \_\_\_\_\_

\_\_\_\_\_



Financial Sponsor: (i.e., name of: institution, organization, home country's government, employer)

Sponsor Name: \_\_\_\_\_  
\_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Educational Background (applicants must have an M.A. and/or Ph.D.):

Institution: \_\_\_\_\_ Degree: \_\_\_\_\_

Concentration \_\_\_\_\_ Graduation Year: \_\_\_\_\_

**DATES REQUESTED FOR STAY:**

First Choice \_\_\_\_\_ to \_\_\_\_\_

Second Choice \_\_\_\_\_ to \_\_\_\_\_

Have you ever been issued a J-1 visa? \_\_\_\_\_

If so, what was the duration? Start date: \_\_\_\_\_ End date: \_\_\_\_\_

What was the category? \_\_\_\_\_

Have you ever been in the United States? \_\_\_\_\_

If so, please list the category and/or duration of stay below:

Category: \_\_\_\_\_ Start date: \_\_\_\_\_ End date: \_\_\_\_\_

Housing:

I would like to rent a room on the Hartford Seminary campus (if available)

\*Room rental is intended for individual research scholars only

I will secure off campus housing for myself and my dependents.

**Please send this application along with the supplemental information required below:**

- a formal letter of application (addressed to President Heidi Hadsell below), stating the research project you will be working on during your time at Hartford Seminary;
- your current CV

- one letter of recommendation from a colleague or advisor;
  - take the Test of English as a Foreign Language (TOEFL) and achieve a minimum score of 550 (written version), 213 (computer version) or 80 (internet version).
  - Or take the International English Language Testing System (IELTS) examination and achieve a minimum score of: 6.5  
Submit a copy of your scores with your application
  - Or signed documentation from an academic institution or English language school
- The method you choose will be used to determine sufficient proficiency in the English language

The completed application and supplemental documents should be sent three months prior to your proposed start date. Please read the document titled, “J-1 Research Scholar Applicant Fees and Related Information.” Hartford Seminary’s fee for research scholars and additional fees are stated. In addition, the cancellation policy is outlined.

**SIGNATURE OF CONFIRMATION:**

Your signature below confirms that all the information supplied in this application is correct and honestly presented.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Financial Sponsor

\_\_\_\_\_  
Date

Please send all application materials to:

**President Heidi Hadsell  
Hartford Seminary  
77 Sherman Street  
Hartford, CT 06105**

**OFFICE USE ONLY**

DATE APPLICATION RECEIVED: \_\_\_\_\_

COMMITTEE DECISION ON APPLICATION: \_\_\_\_\_

DATE: \_\_\_\_\_