J-1 RESEARCH SCHOLAR APPLICATION

Date: __________________________

Last Name: ___________ First Name: ___________ Middle Name: ___________

Gender: ____________________________________________________________________________

Date of Birth: ________________________________________________________________________

Address: _____________________________________________________________________________

City: ___________________________ State: ___________________________ Zip Code: ____________

Country: _____________________________________________________________________________

Phone Number: _______________ Fax Number: ________________________________

Email Address: _______________________________________________________________________

Seminary Contact: _____________________________________________________________________

Will a J-2 dependent accompany you to the U.S.? __________________________________________

If so, please list the number of J-2 dependents: __________________________________________

List each dependent’s name, relationship to you, and email address

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

Guarantee of Financial Support: (provide financial support documentation with current date with application; acceptable documentation is a current official bank statement on bank letterhead noting funds in U.S. currency, or official scholarship letter on applicable letterhead, stating the amount awarded to you for the duration of your time here. Please be sure that the financial support covers all expenses (Hartford Seminary fee, living expenses, and health insurance). Please be sure the funding amount covers the living expenses of all J-2 dependents if applicable):____________________________________________________________

____________________________________________________________________________________
Financial Sponsor: (i.e., name of: institution, organization, home country’s government, employer)

Sponsor Name: ______________________________________________________________________
____________________________________________________________________________________

Address:_____________________________________________________________________________
____________________________________________________________________________________

Telephone Number:______________________________ Email: ________________________________

Educational Background (applicants must have an M.A. and/or Ph.D.):

Institution: __________________________________Degree: __________________________________

Concentration_____________________________Graduation Year:____________________________

DATES REQUESTED FOR STAY:

First Choice    ________________ to ________________
Second Choice   ________________ to ________________

Have you ever been issued a J-1 visa?___________________________________________________

If so, what was the duration? Start date:______________ End date:________________________

What was the category? ______________________________________________________

Have you ever been in the United States? _____________________________________________

If so, please list the category and/or duration of stay below:

Category: _________ Start date:______________ End date:________________________

Housing:

☐ I would like to rent a room on the Hartford Seminary campus (if available)
   *Room rental is intended for individual research scholars only

☐ I will secure off campus housing for myself and my dependents.

Please send this application along with the supplemental information required below:

- a formal letter of application (addressed to President Heidi Hadsell below), stating the research project you will be working on during your time at Hartford Seminary;
- your current CV
- one letter of recommendation from a colleague or advisor;
- take the Test of English as a Foreign Language (TOEFL) and achieve a minimum score of 550 (written version), 213 (computer version) or 80 (internet version).
- Or take the International English Language Testing System (IELTS) examination and achieve a minimum score of: 6.5
  - Submit a copy of your scores with your application
- Or signed documentation from an academic institution or English language school

The method you choose will be used to determine sufficient proficiency in the English language.

The completed application and supplemental documents should be sent three months prior to your proposed start date. Please read the document titled, “J-1 Research Scholar Applicant Fees and Related Information.” Hartford Seminary’s fee for research scholars and additional fees are stated. In addition, the cancellation policy is outlined.

**SIGNATURE OF CONFIRMATION:**
Your signature below confirms that all the information supplied in this application is correct and honestly presented.

_____________________________________________  __________________________
Signature of Applicant       Date

___________________________________________  __________________________
Signature of Financial Sponsor      Date

Please send all application materials to:
President Heidi Hadsell
Hartford Seminary
77 Sherman Street
Hartford, CT 06105

**OFFICE USE ONLY**

DATE APPLICATION RECEIVED: ___________________________

COMMITTEE DECISION ON APPLICATION: ____________________    DATE: _______________________