Projector Instructions

Turning on the Projector:

1. Insert the orange plug into an electrical outlet. This is the main plug that powers anything connected to the power strip located on the projector's cart.
2. Connect the blue VGA cable to the laptop and the projector.
3. Move the AC IN switch to the ON (I) position. (Please note: this is different than the projector power button and must be turned on first).
4. Uncap the projector's lens.
5. Press the projector power button located on the top of the projector once (this puts it in standby mode). The green LED indicator will flash on and off.
6. Press the button on the projector again to power it on (takes 30-60 seconds to fully load). The green LED indicator will remain on.
7. Make manual adjustments to focus and picture size as needed. The adjustment dials can be found by lifting a panel located near the top of the projector.

Turning off the Projector:

1. Press and hold down the projector power button.
2. You will be prompted with the on-screen message "powering down, press power button to confirm."
3. Press the power button again. This will turn off the screen, and the projector will go into standby mode
4. Switch the AC IN to the off position.
5. You may now safely unplug the projector. Please also remember to turn off the laptop.

Troubleshooting

The Projector won't turn on:

- Try a different outlet for the main power plug.
- Ensure that the power switch near the AC IN on the projector is to the "on" position.
- Make sure that the power button has been pressed twice in a row. Allow time in-between each press, and hold button down briefly if necessary.
- Allow up to a few minutes for the projector to warm up.

The image is fuzzy, distorted, or needs other adjustment

- Ensure that the lens cap has been removed and that the lens is clean
- Make proper adjustments to the focus and screen size using the adjustment dials at the top of the projector. Also, make sure that the aspect ratio is set to 16:9 in the menu -> picture settings.

For other issues, please contact: Susan Schoenberger - sschoenberger@hartsem.edu